



San Diego's Voice for  
Binational Business

# SMALL BUSINESS LOAN APPLICATION

## COMPANY INFORMATION

Company Name: \_\_\_\_\_ Web Site: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ e-mail: \_\_\_\_\_

Principal in Charge: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Home Address: \_\_\_\_\_

City : \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Date of birth: \_\_\_/\_\_\_/\_\_\_ e-mail: \_\_\_\_\_

Secondary contact person: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
(in-house controller or bookkeeper) Fax: ( ) \_\_\_\_\_  
e-mail: \_\_\_\_\_

Type of business: \_\_\_\_\_ Date established: \_\_\_\_\_

Type of entity (circle one): Proprietorship Partnership Corporation LLC

Number of current employees: \_\_\_\_\_

Estimated number of employees within the next two years as a result of this project: \_\_\_\_\_

## USE OF FUNDS

Business acquisition	\$ _____	Working Capital	\$ _____
Machinery/Equipment	\$ _____	Soft Costs	\$ _____
Building Improvements	\$ _____	Debt Finance	\$ _____
Inventory Purchase	\$ _____	Other	\$ _____
<b>Amount requested \$ _____</b>			

## BUSINESS DESCRIPTION

Nature of your business: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of products or services: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Geographic market area: \_\_\_\_\_  
\_\_\_\_\_

List key customers: \_\_\_\_\_  
\_\_\_\_\_

List major competitors: \_\_\_\_\_  
\_\_\_\_\_

**MISCELLANEOUS QUESTIONS**

Please check if either of the following has occurred in the last seven years:

Filed for bankruptcy  Had a repossession

If so, when? \_\_\_\_\_ Case #: \_\_\_\_\_

Are you or your business involved in any pending or prior lawsuits?  Yes  No

Have you, or any one else in mentioned in this application ever used any other name (alias) other than the one listed?  
 Yes  No

Are you, or any one else mentioned above presently under indictment, on parole, or probation? *If yes please provide details on separate sheet.*  Yes  No

Have you, or any one else mentioned above, ever been convicted, placed on pretrial diversion, or placed on any form or probation? Include adjudication, withheld pending probation, for any criminal offense other than a minor motor vehicle violation.  
 Yes  No

Have you, or any one else mentioned above, ever been charged with and/or arrested for any criminal offense other than a minor vehicle violation?  Yes  No

**CHECKLIST PLEASE PROVIDE THE FOLLOWING DOCUMENTS AND INFORMATION**

**BUSINESS INFORMATION**

	Business financial statements for the last two years
	One year business projections-12 month detail
	Interim financial statement dates within the last 45 days
	Business debt schedule
	Business bank statements
	Detailed business plan
	Affiliated companies-any company owned 20% or more by an owner, proprietor, officer stockholder must submit a current Balance Sheet and Profit/Loss Statement, as well as Federal Income Tax Returns for the last 3 years, including all schedules.
	IRS for 4506 (Request for Copy of Tax Transcripts)
	Business tax returns for the last two years

**Personal Information (for each owner of 20% or greater)**

	Personal tax returns for the last two years
	Personal resume
	Personal financial statement
	IRS form 4506 (Requests for Copy of Transcripts)

**CREDIT REPORT AUTHORIZATION**

I declare that the information provided in this application is true and correct. I hereby authorize the release of any and all credit report and other information required in the processing of my loan application and as required in the servicing and /or during the term of my loan. I further authorize South County EDC to release such information to any entity as required in the processing of my loan application.

We hereby certify that the enclosed information, including any attachment or exhibits provided here within or at a later date, is valid and correct to the best of my/our knowledge.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date \_\_\_\_\_